Read me first!

What is my Username?

What is my CWID?

How to log in to myULM?

How to register for classes?

Forgot password/ PIN?

Finally! Remember this...

@ log in to Banner
What is this - myULM?

- Access and manage your campus accounts (Email, Moodle, Flightpath, Atlas)
- Single sign-on to access multiple systems - ONE username ONE password
- Access to campus notifications, news feeds & other features
- Preview ULM email
- View ULM daily calendar

How do I log in?

- ULM-issued username and password

What is my username & password?

- The username is the first part of your campus email address. For eg, username@warhawks.ulm.edu

  Example -
  If your email address is ace1@warhawks.ulm.edu, your username is ace1.

- The initial password for all new ULM students is in the MMDDYY format. 2-digit birth month, 2-digit birth day and 2-digit birth year.

  Example- If you were born on August 31, 1980, your PIN is 083180.
So, what is my username?

1. Go to [http://my.ulm.edu](http://my.ulm.edu) and click the Help tab

2. Scroll down the page and look for the Campus-Wide ID Number (CWID) blank box.
   Enter your 8-digit CWID**
   Click Get Account Name.

3. Your username is now displayed.

** I do not know my CWID!!!!
What is my CWID?

If you have received an email from the Financial Aid office, you can locate your CWID (Campus-Wide ID) in the salutation section. See example below.

```
From: "ULM OFFICE OF FINANCIAL AID" <FINAID@ULM.EDU>
To: studentname@warhawks.ulm.edu
Sent: Wednesday, January 5, 2011 11:42:52 AM
Subject: ULM OFFICE OF FINANCIAL AID

Dear:

ID: [8-digit CWID listed here]

The Office of Financial Aid Services has received your FAFSA for the 2010-2011 academic year.

You will be required to submit additional information for us to continue processing your financial aid. For instructions to log on to the NEW Student Self Service, go to the Financial Aid website at http://finaid.ulm.edu and select Financial Aid for Fall 2010/Spring 2011. Please submit all requested information promptly to ensure your aid will be processed in a timely manner.

It is very important to monitor the status of your financial aid on Student Self Service Account. By doing so you will be able to see how your information has been processed.

January 5, 2011

Student’s Name
Student’s Address

Dear <Student>:

Congratulations! It is my pleasure to inform you of your admittance to the University of Louisiana Monroe for Fall 2011. You have been admitted as a(n) Pre-Nursing major in the College of Health Sciences. Your residency status for tuition and fee purposes is Louisiana resident.

Please note that you have been Provisionally admitted based on incomplete or unofficial credentials. In order to continue as an admitted student, please submit an official copy of your high school transcript upon completion of your coursework that you have an official copy of your ACT scores submitted. Your ACT scores and completed financial aid cannot be awarded without the above documentation.

All students are assigned a campus-wide identification number (CWID). Your CWID is [8-digit CWID listed here]. This number is how the university will identify your student record (including checking your admission status, scholarships, housing, and financial aid). Please save this
```
You may also log in to Banner at [http://banner.ulm.edu](http://banner.ulm.edu) using your SSN and PIN to locate your CWID.

1. Login to Access Your Personal ULM Information
   (Including Fall 2010 Registration)
   Apply for Admission
   Class Schedule
   Course Catalog
   RELEASE: 8.2

2. User ID:
   SS#
   PIN:
   MMDDYY
   Enter your SSN
   Enter your birthday
   Login
   Forgot PIN?
   eg. 092292

3. ULM: The University of Louisiana at Monroe
   Personal Information
   Financial Aid
   Main Menu

4. Student Records
   view yourinfo, grades and transcripts
   Student Records
   view your account summaries, statement/payment history and tax information
   Look Up Classes

5. Student Records
   Evaluate your courses to view your final grades.
   click here to proceed.
   View Holds
   Academic Transcript
   Course Catalog
   View Student Information
   Schedule of Classes
   click on any link

6. View Holds
   Your assigned 8-digit CWID is listed here
   CWID 30000000 John Smith
   No holds exist on your record.
How to log in to the myULM portal

*** Your initial password is your PIN (2-digit birth month, 2-digit birth day and 2-digit birth year). You may change your password via the Campus Systems tab.

I am a very NEW student and this is my first login to myULM. Okay,

Once you are logged in, your name is displayed at the top right corner of the page. This main page displays a preview of your email inbox, and student notifications, news and announcements.
Click the **Campus Systems** tab.

On this page there are several links to the campus systems. Clicking on each link will launch a new window or tab (depending on the browser used).

If you change your password, make sure you **remember** the new password.

The **new password** must contain a mixture of numbers & letters.

This **password change** is for myULM only, or for any login that requires the **username**.
Click to access your ULM-issued email account.

The web site is http://mystudentmail.ulm.edu

to log out.

Flightpath - for undergraduates only.
Click to access & check your progress towards a degree.
Once the instructor has set the course to be available to the students, the course subjects listing (as seen in the screenshot above) will be replaced with the listing of YOUR courses. Click on the course name (in blue) to access it. See example screenshot below.

This launches Moodle.

The web site is [http://moodle.ulm.edu](http://moodle.ulm.edu)

⚠️ If you do not see your courses listed, check the announcements (if any) on the front page.

⚠️ If the semester has not started, the instructors may not set the course(s) to be available yet. **DO NOT** search for your course(s).

⚠️ Only a listing of all course subjects is displayed (see image below). Some instructors may email the students in advance with information about the courses.

Once the instructor has set the course to be available to the students, the course subjects listing (as seen in the screenshot above) will be replaced with the listing of YOUR courses. Click on the course name (in blue) to access it. See example screenshot below.

---

<table>
<thead>
<tr>
<th>My courses</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Computer Literacy - Sec 61691</strong></td>
</tr>
<tr>
<td>Instructor: @ULM Instructor</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Dec Making For Sch Imp Acct - Sec 60743</strong></td>
</tr>
<tr>
<td>Instructor: @ULM Instructor</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

---
1. Click on the banner link

2. Click on Login to Access Your Personal ULM Information

3. Enter CWID or SSN.

4. Enter PIN
   - New students use six digit date of birth in MMDDYY format
   - Continuing students use previous ARROW PIN

5. Click Login - you will be prompted to change your PIN
   - New PIN must be at least 6 characters (numbers and/or digits)
   - You will also be asked to set up a Security Question and Answer

Registration is done via the Banner system.

The web site is [http://banner.ulm.edu](http://banner.ulm.edu)
Make a note of your Student ID/CWID, new PIN, and your Security Question and Answer for future Banner Web login access.

To log out from each campus system (Email, Moodle, Banner, myULM)

If you log in with an incorrect ID or PIN, this error message is displayed.

If you attempt to log in too many times, your account will be locked.

Please call the Registrar’s office at 318-342-5262 to have your PIN reset. Please call the Registrar’s office at 318-342-5262 to have your PIN reset. Please call the Registrar’s office at 318-342-5262 to have your PIN reset.

Make sure to mention that you are trying to log in to Banner and that your account has been locked and access disabled.

Forgot your PIN (for Banner)? Enter your User ID (CWID) again, and click on the Forgot PIN? button. If you can answer your own secret question, you will be prompted to change the PIN yourself. Remember this new PIN for future Banner web login access.
New User - Account not set up

⚠️ If you are a new user (NEW STUDENT) and this is the first time you are accessing the myULM portal, your account may not be fully set up yet.

⚠️ Upon your initial login to the myULM portal, you may see the following message as displayed below.

⚠️ Please wait 2 – 3 days, after the initial login, for the account to be fully set up to access myULM.

Once your myULM account is fully set up, the Campus Systems tab will be available for viewing.
New User - Account not set up – cont’d

The multiple systems are also accessible directly via the websites. If you are not able to access myULM yet, you may check your email by simply going to the URL. See information below.

⚠️ The web-based ULM student email site is also accessible at http://mystudentmail.ulm.edu/
Use the same username and password that was assigned for myULM.

![Zimbra](https://mystudentmail.ulm.edu/)

⚠️ The ULM Moodle site is also accessible at http://moodle.ulm.edu/
Use the same username and password that was assigned for myULM.

![ULM Moodle](https://moodle.ulm.edu)

⚠️ If the semester has not started, your courses will not be displayed in Moodle. DO NOT SEARCH for your course(s) on Moodle before the semester begins. Your instructors will set the course(s) to be available/ accessible to the students when the term begins.

⚠️ All registration for classes is done via Banner (http://banner.ulm.edu) only.

If you are registering for a current semester, you may access the Banner site via http://banner.ulm.edu. Log in using your CWID and your 6-digit PIN (MMDDYY format).
Forgot your password for your username (for myULM?)

- Call the helpdesk at 318-342-3333 (during regular office hours).
- Email to helpdesk@ulm.edu and provide your CWID.

Forgot your PIN for Banner?

- Call the Registrar's office at 318-342-5262 (during regular office hours).

Forgot your username?  ... to page 3.

Forgot your CWID?  ... to page 4.
Remember this...

🔑 your 8-digit Campus-Wide ID (CWID)

🔑 your username and password

🔑 your CWID and PIN login

Login that requires a username refers to the first part of your ULM email account.

Example - If your email address is ace1@warhawks.ulm.edu; your username is ace1.

🔑 Login that requires a CWID or User ID refers to your 8-digit CWID.

📞 call Registrar's office (318-342-5262) to reset PIN for Banner

📞 call Helpdesk (318-342-3333) or email helpdesk@ulm.edu to reset password for myULM