**Creating an Advanced Uploading of Files**

**Adding a new Assignment to topic 1**

### General
- **Assignment name**: Company Report
- **Description**: (field available)

### Advanced uploading of files
- **Maximum size**: 20MB
- **Allow deleting**: Yes
- **Maximum number of uploaded files**: 3
- **Allow notes**: Yes
- **Hide description before available date**: No
- **Email alerts to teachers**: No

**Grade**
- **Grade**: 100
- **Available from**: February 14, 2008
- **Due date**: March 15, 2008
- **Prevent late submissions**: Yes

If enabled, students may delete uploaded files at any time before submitting for grading.

If enabled, students may enter notes into text area associated with the assignment.

This text box can be used for communication with the grading person, assignment progress description or any other written activity.

**Click after creating/editing this assignment**

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If enabled, assignment description is hidden before the opening date.

Only teachers who are able to grade the particular submission are notified. So, for example, if the course uses separate groups, then teachers restricted to particular groups won’t receive any notices about students in other groups.